



## Stadium

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Lightsview SA 5085

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## INTRODUCTION

These by-laws are formulated by the Management Committee of the North Adelaide Basketball Club Inc. and authorised under paragraph 22.1 of the club's constitution dated 1<sup>st</sup> February 1998.

In all instances throughout these by-laws, where the word club appears, it is to be taken as referring to the North Adelaide Basketball Club Inc., where the word committee appears, it is to be taken as referring to the Management Committee of that club, and where BSA appears, it is to be taken as referring to the Basketball South Australia Inc.

### 1. **Membership**

#### 1.1 **Life Membership**

The following criteria shall be adopted for determining the eligibility for club life membership.

##### 1.1.1 Life Membership (player)

###### Eligibility

- 1.1.1.1 Represented club for at least eight years at senior Division One level or Australian Basketball Association competition.
- 1.1.1.2 At least 300 games for the club at senior division one level including Australian Basketball Association competition.
- 1.1.1.3 Outstanding contribution to the club as decided by the Management Committee of the day, awarded in lieu of the above criteria for reasons such as:
  - Serious injury or illness restricting career
  - Work requirements restricting career
  - Interstate or overseas transfer

(In the case of above reasons, player must have played at least 100 senior division one games, or five seasons)



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### 1.1.2 Life Membership (non player)

To be awarded for outstanding service to the club through participation on Management Committee or related committees or teams

#### Eligibility

- 1.1.2.1 Ten years continuous or broken service – three of which must have been as a holder of an executive position.
- 1.1.2.2 Outstanding service to the club as a supporter of the club in roles defined by the Management Committee as worthy as consideration for such a reward (e.g. team manager, social events worker, bench or statistics worker, junior coach etc)
- 1.1.2.3 Service to the club which has enhanced the reputation of the club in the eyes of the sporting community

## 1.2 Ordinary Membership

The following officials of the club, as selected from time to time by the Management Committee, are considered to be in a position of significant responsibility. As such, they are accorded the status of Ordinary Membership, and are therefore bound by the club's constitution and by – laws, and required to adhere to any club policies.

- Junior Coaching Director
- Coaching Coordinators
- Coaches (junior and senior)

### 10 year player award

Players, both junior and senior who have represented NABC for a total of 10 years can apply for a 10 year player award. This membership holds no benefits other than the recognition of years of service as a player, and shall be awarded by the management committee.



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## 2. **Subscriptions**

ALL SUBSCRIPTIONS ARE COLLECTED IN ACCORDANCE WITH THE FEES COLLECTION POLICY (attached)

### 2.1 Player Subscriptions

All player fees shall be paid by the due date as set by the Management Committee from time to time. Unfinancial players after this date will not be selected to play unless satisfactory alternative arrangements have been made with the Treasurer.

A late payment fee may be prescribed by the Management Committee.

A discount for early payment, or such other reason as may be prescribed, may be set by the Management Committee.

### 2.2 Country Junior Players

Country domiciled junior players invited to join the club (as recommended and approved by the Coaching Director (or nominee), and/or the Coaching Co-ordinators) may apply to the management group for discount on their playing subscriptions. Each case will be considered by the management committee on an individual basis.

### 2.3 Family Allowance

The Management Committee may offer a reduction of in junior player subscriptions to families with four or more players playing at the club at the same time (recommended reduction of 25%) This will only apply if the subscriptions are paid in accordance with 2.1 above

### 2.4 Financial Hardship

The Management Committee may waive the payment of subscription fees where severe family hardship can be proved. Application must be made to the club Treasurer for recommendation to the Management Committee. Each case will be considered on an individual basis.



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## 2.5

### Senior Division One and Two Teams

In recognition of the significant extra input by players in the above teams, player subscriptions as set by the Management Committee from time to time may be waived.

In the case of a clearance application received by such a player, the latest season's subscription fees may be applied and the player will be deemed to be unfinancial until such time as this amount is paid in full.

## **3. Fines Incurred by Forfeits or Reports**

- 3.1 If the club incurs a fine or penalty due to a team forfeiting a game, that fine or penalty may be debited (in the manner hereunder described) to the players of the team who did not attend at the scheduled time of the game unless the Management Committee otherwise resolves.
- 3.2 If such a fine is to be collected, the team manager (or in the absence of a team manager, the coach) has the responsibility of, as soon as practicable after the game, to forward to the club secretary the names of those players who were not in attendance at the time scheduled for the start of the game (or such other details that caused the game to be forfeited). In forwarding the list of those players who were not in attendance at the start of the game, the coach may delete the names of any players whom he/she considers were absent as a result of injury, or those players who had previously notified the coach that they would be unable to play.
- 3.3 Those players who the secretary has been advised were not in attendance in accordance with para 3.2 above shall pay to the club the sum assessed as being their proportion of the fine within four weeks of the team manager or coach being notified that the club has incurred a fine in respect of the forfeit.
- 3.4 If the club incurs a fine or penalty as a result of a player being reported, and suspended by a duly constituted BSA tribunal, the amount of such fine shall be debited by the club to the individual player concerned.



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- 3.5 Non-payment of amounts described in paras 3.3 and 3.4 above will be deemed to be a debt to the club unpaid and the player may be precluded from playing further games until paid (as per para 2.1 - subscriptions unpaid).
- 3.6 If the club incurs a fine as a result of a supporter being reported and subsequently found guilty by a duly constituted BSA tribunal, the amount of such fine is recoverable from the said supporter. If the fine is unpaid, and the supporter is a parent of a club player, then the fine amount will be debited against that player and he/she may be dealt with under para 3.5.

## 4. **Clearances**

- 4.1 Any player with any financial obligations to the club will not be cleared to play for another club until these are paid in full.
- 4.2 Any player still in possession of club equipment or uniforms etc. will not be cleared to play for another club until all are returned to the club in good condition.
- 4.3 The committee may prescribe a clearance administration fee from time to time, which must be paid prior to a clearance being granted.
- 4.4 Any player who plays at least one game for the club in a season shall be liable to pay all registration costs, and may be liable for part or full payment of season's subscriptions, before a clearance shall be granted to play for another club.

## 5. **Awards and Trophies**

### **5.1 Annual**

At the conclusion of the main season in each year, trophies and/or awards shall be presented as listed hereunder.

#### **5.1.1 Junior**

##### **5.1.1.1 Under 10 Grades**



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All Under 10 grade players shall each receive a trophy or medallion for participation, with no individual presentations as per para 5.1.1.2 below being made.

### 5.1.1.2 Under 12 Grades and above

All teams (other than those described in para 5.1.1.1) shall have a minimum of two, and a maximum of 3 awards made per team. The coach shall determine the award to be presented, and to whom, depending on the circumstances.

Trophies should be awarded from the following criteria

- Most Valuable Player
- Best Team Player
- Most Improved Player
- Most Consistent Player
- Coaches Award

### 5.1.2 Senior

#### 5.1.2.1 Division 1 Grade

A maximum of three trophies will be awarded, with selection and criteria of the award to be made by the senior coach. At least one award should be for Most Valuable Player, which also carries the presentation of a perpetual trophy "The Merv Harris Trophy".

#### 5.1.2.2 All Grades below Division 1

A maximum of two trophies per team may be awarded, with selection and criteria of the award to be made by the team coach.

### 5.1.3 Annual Perpetual Awards

5.1.3.1 Recipients of all junior perpetual awards and trophies should be selected by the Junior Operations Group under the jurisdiction of the Vice-President – Basketball.



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Recipients of senior perpetual awards or trophies should be selected by the respective senior coach of the women's or men's team for which the award is designated.

### 5.3 Players Selected in State or National Teams

Any club player selected in any State or National basketball team will be afforded such assistance as is determined by the committee from time to time.

### 5.3 Other

Individual merit awards for volunteers and any other individual person deemed by the committee to warrant such recognition may be made from time to time, as directed by the committee.

## 6. Junior Program Structure and Administration

### 5.2 Structure

- 5.2.3 The administration and management of the club's junior development program is the responsibility of the Vice President-Basketball.
- 5.2.4 The club may appoint a Junior Coaching Director (or other appropriate title) with the primary responsibility of supervising the development of coaches' and players' expertise and skills, as well as assisting in the administration of the club's junior development program.
- 5.2.5 The club will appoint Age Group Co-ordinators to assist in the administration of the club's junior development program. The relevant age group responsibilities will be allocated between these co-ordinators as they see fit (and approved by the committee) from time to time.
- 5.2.6 The Vice President-Basketball, the Coaching Director (or designate) and the Age Group Co-ordinators shall form a sub-





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committee to manage and administer the junior development program. This sub-committee may co-opt other members as it sees fit. The sub-committee's responsibilities will include, but not be restricted to, the following:

- 6.1.4.1 Nominate the number of teams for each grade for BSA competitions.
- 6.1.4.2 Co-ordinate appointment of coaches for each team, and fill vacancies as they occur. All appointments are to be ratified by the committee.
- 6.1.4.3 Co-ordinate dates and times for age group trials and selections.
- 6.1.4.4 Co-ordinate and assist in the conduct of age group trials.
- 6.1.4.5 Co-ordinate training times for all junior teams.
- 6.1.4.6 Liase with coaches/players/parents regarding nomination of teams for carnivals/tournaments etc.
- 6.1.4.7 Liase with senior coaches regarding inclusion of appropriate juniors in senior training squads and/or teams.
- 6.1.4.8 Monitor coaches' performance and attitude, and make recommendations regarding attendance at training seminars, coaching courses etc.
- 6.1.4.9 Liase with senior coaches regarding coaching policies to be initiated through junior levels.
- 6.1.4.10 Co-ordinate the distribution of BSA programs, and club communication items.
- 6.1.4.11 Administer the club's junior subscription collection policy, as established from time to time.



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6.1.4.12 The sub committee will be required to prepare a monthly report for the management committee

## 6.2 Administration

- 6.2.1 Division 1 and 2 players in Under 14 to Under 20/21 age groups will not have guaranteed court time. Effort, ability, and attitude will determine court time, these to be assessed by the team coach.
- 6.2.2 In all other divisions and age groups, players will receive reasonable court time in minor round games. However, non-attendance at training, poor attitude, lateness, etc. could affect the amount of court time received.
- 6.2.3 Selection of teams, both at annual grading trials, and throughout the year, is to be co-ordinated by the appropriate team coaches and the relevant age group co-ordinator. Relevant Division 1 coach and player's previous coach may also be asked for their opinion.
- 6.2.4 Players playing out of their age group must be considered capable of being in the opening five players of the higher age group. Under 10 and Under 12 players must play in their correct age groups.
- 6.2.5 In accordance with BSA policy a junior player is not permitted to play for more than one club in any season without applying for an exemption.
- 6.2.6 Players are not to change their playing number during the season without consulting the club numbers register.
- 6.2.7 If a player enters a team after the playing of Round 5 of a season it is the duty of the player entering the team to change their number if a clash occurs irrespective of whether the player entering the team comes from a higher or lower team or division. Prior to the playing of game 5 of a season, first year players are required to change their playing numbers if they clash with the playing number of a second year player. If a clash occurs between players of the same year (prior to the playing of game 5) the player coming from the lower grade or division shall be required to change their number.
- 6.2.8 For breaches of the Players Code of Practice, disciplinary action will be at the discretion of the coach, in consultation with the relevant age grade co-



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ordinator. Coaches are to keep relevant age grade co-ordinator fully informed of any breaches, together with their action, for reporting to the Coaching Director (or designate).

6.2.9 For breaches of the Coaches Code of Practice, disciplinary action will be at the discretion of the Junior Coaching Director (or designate) and the Vice President-Basketball.

6.2.10 Club players are not permitted to smoke whilst in club uniform, tracksuit, or any other attire, or while in any venue while representing the club.

6.2.11 Each junior team may apply in writing to the management group to have the nomination fee for one external basketball carnival per budget year reimbursed by the club, to a maximum value of \$75.

## 7. Senior Program Structure and Administration

7.1.5 The Administration and management of the Club's senior development program is the responsibility of the senior delegate.

7.1.6 The senior delegate responsibilities will include but not be restricted to the following

7.1.6.1 Inform the secretary the number of teams to be nominated in each grade for BSA competitions

7.1.6.2 Coordinate coaches for each team, and try and fill vacancies as they occur

7.1.6.3 Co ordinate the distribution of BSA programs , and club communication items

7.1.6.4 With the management committee set senior subscriptions, issue fees notices, and ensure all senior fees are paid

7.1.6.5 Liaise with the senior coaches on all aspects of the senior program.



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## **8. Coaches Code of Practice**

On agreeing to coach a team, and their appointment subsequently ratified by the committee, all coaches are deemed to be full members of the club as per para 1.2. As such, they are required to adhere to the following:

- 8.1 All coaches are strongly encouraged to achieve Level 1 and 2 coaching accreditation. The club will support this objective by reimbursing 100% of the cost of such courses on successful completion.
- 8.2 The coaches' primary objective will be to assist each player to reach their full potential.
- 8.3 Coaches are to ensure that minimum skill levels, as listed and supplied from time to time, are taught.
- 8.4 Coaches should instruct players to be at games and training sessions a minimum of 20 minutes prior to commencement time, ready for instruction and warm up. This may be varied by coaches to suit individual requirements.
- 8.5 Coaches may at times be instructed not to play unfinancial players.
- 8.6 Coaches should liase with their age group co-ordinator or the age group Division One coach on any selection or other problem areas.
- 8.7 Coaches are to appoint a team manager, whose duties will include instigating a parent scoring roster
- 8.8 Coaches will ensure that all eligible players are aware of selection trials.
- 8.9 Coaches are expected to behave in a manner that will uphold the good image of the club, and to observe and uphold the club's Constitution and By-Laws. Any breaches of this Code of Practice may be dealt with in accordance with para 6.2.9.



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8.10 All coaches, senior and junior are required to follow the BSA coaches registration process.

## **9. Players Code of Practice**

Players should always consider themselves as an integral member of the team, and that the team is an integral part of the club. Players are interdependent on each other, and the coach, and should show best endeavour for the benefit of the team, and the club.

9.1 As a representative of the club, unsporting behaviour will not be tolerated. Players will:

- respect the position of coaches and abide by his/her decisions
- respect all club officials
- respect referees and their decisions
- respect other players (both own team members and opposition)
- respect club equipment and facilities (both own and other club's)
- not display inappropriate behaviour (as judged by coach or club officials)
- be courteous at all times
- maintain a positive attitude towards training
- perform to maximum potential

9.2 Players are required to attend all training sessions and games on time, as directed by the coach. If unable to attend for any reason, the coach or team manager must be notified prior to the training session or game. In the case of games, 24 hours should be considered as the minimum amount of notice.

9.3 Players should report all injuries to the coach as soon as possible.

9.4 Players are required to wear the correct playing uniform, properly maintained, whenever representing the club. Players are also required to wear the full uniform, including warm-up top and/or tracksuit, appropriate to the weather, when entering any stadium to play scheduled games.

9.5 Players who do not comply with this Code of Practice may be disciplined by the club, in accordance with para 6.2.8.



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## **10. Uniforms and Club Apparel**

- 10.1 The club will maintain registration of the club logo as a Trade Mark, in respect of Sports Clothing Designed for the Game of Basketball (Class Number 25), under the Trade Marks Act 1955.
- 10.2 The design of club playing uniforms shall be approved by the committee.
- 10.3 The design and distribution of any apparel which includes the club trade mark (as per para 10.1) must be approved by the committee. The committee may also stipulate where such apparel may be worn.
- 10.4 Playing uniforms and other apparel must be worn in accordance with para 9.4.
- 10.5 The supply of playing uniforms shall be let by external tender, and shall be exclusive. The committee shall decide all terms of the tender, including the supply period.

## **11. Member Screening**

The club has a duty of care to protect all individual members who are under 18 years of age from all forms of physical or mental violence, injury, exploitation and abuse (including sexual abuse) while under the care and conduct of any authorised club leader, coach, or team manager.

- 11.1 The club adopts the BSA Member Screening Policy, and therefore retains the right to request Police screening of individual volunteers, as authorised by the committee.

## **12. Fundraising**

The club recognises the value of fundraising activities as a major contributor to its' income. It also recognises the value to players, coaches, and parents of fundraising activities to offset team expenses, particularly in regard to travelling interstate or intrastate to compete in carnivals or other officially recognised competitions.



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- 12.1 In order to facilitate and co-ordinate club and individual team fundraising activities, and to ensure all activities are covered within the BSA public liability insurance, all activities must be approved by the management committee before commencement.
- 12.2 No fundraising activities will be conducted in the Hillcrest stadium or its' environs without the approval of the management committee
- 12.3 Any team conducting fundraising activities will be required to submit a balance sheet to the management committee, including all income and expenses.
- 12.4 Where individual team fundraising involves the sale of raffle tickets, all sales are deemed to be under the auspices of the club, and therefore falls within the under "The Small Lotteries Act". Approval and authorisation (License) therefore must be gained from the management committee